



**Penshurst Primary School**

Winthorpe Road First Lane  
Hessle East Yorkshire HU13 9EX  
Tel: 01482 648808  
Email: ppsoffice@hesseleacademy.com

**Hessle High School  
& Sixth Form College**

Tranby House Heads Lane  
Hessle East Yorkshire HU13 0JQ  
Tel: 01482 648604  
Email: hhsoffice@hesseleacademy.com  
Website: www.thehesseleacademy.co.uk

Dear Parents

**Parents' Consultation Evening Monday 23 September and Wednesday 25 September 2019**

I would like to invite you to visit the School for an early Parents Evening on Monday 23 September or Wednesday 25 September. The evenings offer an opportunity to discuss with teachers how your child has settled in and any queries you may have about the upcoming year.

Appointments have to be limited in time to approximately 5 minutes, so if you wish to discuss issues in more depth then you can make a separate appointment to see your child's class teacher.

Please fill in the reply slip below to indicate whether or not you are able to attend and the approximate time you would like an appointment. We would appreciate a prompt reply so that your child's class teacher can inform you of your appointment time.

We look forward to seeing you at this important meeting and hope that you will make every effort to attend. Parents will have the opportunity if they wish to speak to myself regarding any other issues including expectations of homework, uniform and behaviour.

After School Clubs will **NOT** take place on either evening to allow teachers to run these sessions.

Yours sincerely,

**Mrs J Spencer  
Head of School**

✂

**Parents Evening**

**To be returned to your child's class teacher or the school office**

Your child's name \_\_\_\_\_ Class \_\_\_\_\_

Parent's name \_\_\_\_\_ Signed \_\_\_\_\_

I/We shall / shall not\* be present at the Parents' Evening.

(\* Please delete as appropriate and indicate the time below).

**Monday 23 September**

3.30pm – 4.30pm

4.30pm – 5.30pm

**Wednesday 25 September**

3.30pm – 4.30pm

4.30pm – 5.30pm

5.30pm – 6.30pm

6.30pm – 7.00pm

