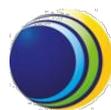


The Hessle Academy

Policy for Provider Access



THE HESSLE ACADEMY



Effective Date:

April 2018

Date of minuted approval by the Board of Governors:

1 May 2019

Review Committee:

Local Boards

Review Date:

May 2021

Owner(s):

Deputy Headteacher

Policy Rationale/Aims

This policy statement sets out the Academy's arrangements for managing the access of providers to pupils at the Academy for the purpose of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through pathways events, seminars, group discussions and taster events
- to understand how to make applications for the full range of academic and technical courses

Management of provider access requests

Procedure

A provider wishing to request access should contact Deputy Headteacher – Director of Studies, telephone: 01482 648604.

Providers will need to arrange to meet with representatives of the SLT and Careers team to discuss their recruitment aims with the Academy to enable the selection of an appropriate event that gives access to particular student groups.

The Academy are happy to arrange appropriate sessions but these must be scheduled at an appropriate time within the CEIAG programme that we operate. We want students to make key decisions armed with the correct information within the right context.

Opportunities for access

A number of events, integrated into the Academy careers programme, will offer providers an opportunity to come into the Academy to speak to pupils and/or their parents/carers:

Year 8	Parents' Consultation Evening	KS4 Pathways Fair	Parents' Information Evening
Year 9		Parents' Information Evening	
Year 10		IAG Week Activities	Seminars
Year 11		IAG Week Activities	
Year 12		HE Application Process	
Year 13			

Premises and Facilities

The Academy will make the main hall or classroom available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Deputy Headteacher, Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature which the Academy will display and stock in appropriate careers resource areas and interview rooms.

A copy of the Prospectus, handouts and the script of any presentation must be sent to the Deputy Headteacher at least a week before any visit to the Academy for approval.

Monitoring and Evaluation

The Academy will continue to monitor and evaluate all internal and external CEIAG to ensure that the information, advice and guidance is appropriate and best practice for all our learners.

We will continue to engage with a range of local providers and will evaluate their provision through staff and student voice evaluation. External providers will also be encouraged to evaluate their experience.