

Published Admission Number 2016/2017: 250

Year Group for Admission

A student will be admitted to the school into the National Curriculum Year relevant to the student's age. Pupils will normally leave primary education at the end of Year 6 and transfer to a secondary school at the start of Year 7.

Early or Late Transfer

If the child's progress through primary school has been accelerated or delayed, the child concerned will be able to transfer to secondary school with the year group in which he or she has been taught. Being taught in a mixed age group class will not, on its own, be regarded as evidence of accelerated or delayed progress. The child's transfer to secondary school cannot be delayed or accelerated by more than one school year.

If a child's progress through primary school has not previously been delayed or accelerated and the parent wants their child to transfer to secondary school in a year group other than that relevant to the child's age, the child's parents must submit a request to be allowed to make such an application to the Board of Directors with any supporting documents.

Decisions about whether or not an application can be considered for admission to a year group other than that appropriate to the child's age will be made by the Board of Directors. Applicants may be asked to submit additional documentary evidence in support of their request to be allowed to apply for a place in a different year group for their child. In determining the applicant's request, the Board of Directors will consider each case on its own, individual merits and may seek advice from the East Riding of Yorkshire Fair Access Panel. If it is decided that an application for a place in a year group other than that appropriate to the child's age can be submitted, the parent's application will then have to be processed and determined in accordance with the relevant East Riding of Yorkshire Co-ordinated Scheme and the published admission arrangements for the school.

Children with Statements of Special Educational Needs or Education, Health and Care Plans

Applications received relating to children with Statements of Special Educational Needs or an Education, Health and Care Plan will be dealt with in accordance with the Code of Practice on Special Educational Needs. Where a school is named in a child's Statement of Special Educational Needs or in the child's Education, Health and Care Plan, the school has a duty to admit the child.

Siblings

For the purposes of these school admission arrangements, the term “siblings” refers to children living as part of the same family unit at the same address. A family unit consists of children and their parents/carers. The term “parent/carer” includes any person who is the birth parent, person with parental responsibility, special guardianship or who has care of that child.

Measurement of Distance from Child’s Home to School

Where distance from the child's home to school has to be measured, the school's admission authority uses a computer GIS mapping system using Ordnance Survey information, to measure the distance and adopts the address points for the child's home and the school as recorded on the Local Land and Property Gazetteer, (referred to as LLPG). The actual distance measured is a straight line from the LLPG recorded address point for the child's normal home address to the LLPG recorded address point for the school site which is appropriate for the child's year group.

A child is normally deemed to be resident with their parents/carers. If a child has more than one home address, the applicant must use on the application form the address at which the child lives for the majority of the school week. Documentary evidence may be required to show that the child is resident at the address named on the application form.

Allocation of Places

The criteria set out below will be used to prioritise all applicants who have applied for a place at the school. The number to be given places at the school will be limited to the published admission number for that school unless there are exceptional circumstances. Once all applicants have been prioritised in accordance with these admission arrangements, decisions about which children will be given places at the school will be made in accordance with the co-ordinated scheme or schemes for school admissions applicable to the applicant concerned.

Criterion (i) - Places will first be given to children who are looked after by a Local Authority and to children who were previously looked after but ceased to be so because they were adopted or became subject to a residence order or special guardianship order.

A looked after child is a child who is in the care of a Local Authority or is provided with accommodation by that authority (see section 22 of the Children Act 1989). Any application submitted for a child who is looked after by a local authority should be supported by the authority's Children's Services Department. An “adopted child” is a child adopted under the Adoption and Children Act 2002 or Adoption Act 1976. A “residence order” is an order made under the terms of the Children Act 1989. Section 14A of the Children Act 1989 defines a ‘special guardianship order’ as an order appointing one or more individuals to be a child's special guardian (or special guardians).

Criterion (ii) - Places will next be given to children who live in the school's designated catchment area.

The child concerned must be resident in the catchment area by 8 January 2016 to qualify under this criterion in the normal admissions round.

If applications are submitted for siblings in the same year group and a place is available for one or more but not all of the siblings from the same family, the admission number will be exceeded to allow them to be placed at the school.

If the number of applicants meeting the first two criteria is greater than the published admission number, priority will be given to those who meet Criterion (i); and those who fulfil Criterion (ii) will be prioritised using Criteria (iii), (iv), (v) and (vi).

Criterion (iii) - Places will next be given to children who have a sibling attending the school in Years 7 to 10.

If applications are submitted for siblings in the same year group and a place is available for one or more but not all of the siblings from the same family, the admission number will be exceeded to allow them to be placed at the school.

If the number of applicants meeting Criteria (i), (ii), and (iii) is greater than the published admission number, priority will be given to those who meet Criteria (i) and (ii) ; and those who fulfil Criterion (iii) will be prioritised using Criteria (iv), (v) and (vi).

Criterion (iv) - Places will next be given to children who have attended one of the named feeder schools since the beginning of National Curriculum Year 3.

The named feeder schools are Penshurst Primary School and All Saints CE Junior School.

As a member of The Hessle Federation any child who is a registered pupil at Penshurst Primary School will be given a place regardless of when they started at the school.

To qualify, the child must have attended other feeder school from the start of Year 3, the school year in which the child becomes eight years old. Attending the feeder school does not guarantee a child a place at the secondary school.

If applications are submitted for siblings in the same year group and a place is available for one or more but not all of the siblings from the same family, the admission number will be exceeded to allow them to be placed at the school.

If the number of applicants meeting the first five criteria is greater than the published admission number, priority will be given to those who meet Criteria (i), (ii) and (iii) and those who fulfil Criterion (iv) will be prioritised using Criteria (v) and (vi).

Criterion (v) - Places will next be given to those children who live closest to the school. The distance from the child's home to the school will be measured and priority will be given to those living nearest to the school.

If applications are submitted for siblings in the same year group and a place is available for one or more but not all of the siblings from the same family, the admission number will be exceeded to allow them to be placed at the school.

Criterion (vi) - Places will next be given to children of members of staff at The Hesse Federation.

The member of staff must have been employed at the school for two years or more at the time the application for admission to the school is made or have been recruited to fill a vacant post for which there is a demonstrable skill shortage.

If applications are submitted for siblings in the same year group and a place is available for one or more but not all of the siblings from the same family, the admission number will be exceeded to allow them to be placed at the school.